



CRAIGIEBURN SECONDARY COLLEGE

RESPECT RESPONSIBILITY and ACHIEVEMENT in our learning COMMUNITY

ENROLMENT ENQUIRY FORM

STUDENT DETAILS

Date:		<i>(Office Use Only)</i> Person Taking Enquiry:		
Year Level Enrolling In:	Year 7 / Year 8 / Year 9 / Year 10 / Year 11 / Year 12 <i>(please circle)</i>			
Student Name:				
Date of Birth:		Gender:	Female / Male / Self-Described <i>(please circle)</i>	
Residential Address:				
Home Phone:				
Country of Birth:	<i>(please provide copy of passport & citizenship)</i>			
If born overseas:	Date of Arrival in Australia?			
	Visa Number?			
Current School:				
Current Year Level:		School Phone Number:		
Reason for wishing to leave current school?	<input type="checkbox"/> Moved house <input type="checkbox"/> Other: <input type="checkbox"/> Relocated from interstate / overseas Please indicate previous state / country:			
Is there a sibling enrolled at CSPC or seeking enrolment at CSPC?	Yes / No			If yes, year level: _____
Is there a sibling enrolled at CSC or seeking enrolment at CSC?	Yes / No			If yes, year level: _____

FAMILY/CARER INFORMATION

Father's / Carer's Name:				
Contact Number:		Contact Person:	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Email Address:				
Interpreter required?	Yes / No If yes, language required:			
Mother's / Carer's Name:				
Contact Number:		Contact Person:	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Email Address:				
Interpreter required?	Yes / No If yes, language required:			

ASSISTANT PRINCIPAL & ENROLMENTS OFFICER USE ONLY**ENROLMENT INTERVIEW (Assistant Principal)**

Student Name:			
Year Level:		EAL:	Yes / No
Interview Held:			
Subjects Selected:			

TESTING DETAILS (Enrolments Officer)

Enrolment Form Returned:	
Testing Date:	

ENROLMENT DETAILS

Enrolment Date & Day:			
Year Level:		Form Group:	

DOCUMENTS REQUIRED FOR ENROLMENT TO BE CONFIRMED

Document	Document Required?	Document Received (Office Use Only)
<ul style="list-style-type: none"> ➤ Passport ➤ Visa (<i>photocopy the date of arrival in Australia and the identification page</i>) and Visa Code Number ➤ IMNI Card (<i>photocopy the card</i>) 	<input type="checkbox"/>	<input type="checkbox"/>
Citizenship papers	<input type="checkbox"/>	<input type="checkbox"/>
Birth Certificate	<input type="checkbox"/>	<input type="checkbox"/>
Proof of residency	<input type="checkbox"/>	<input type="checkbox"/>
Checked previous school	<input type="checkbox"/>	<input type="checkbox"/>
School report/s	<input type="checkbox"/>	<input type="checkbox"/>
Additional Learning Needs	<input type="checkbox"/>	<input type="checkbox"/>
Additional Wellbeing Needs	<input type="checkbox"/>	<input type="checkbox"/>